McDonnel Construction Services

SUBCONTRACTOR QUALIFICATION FORM

Date: _____ Project Reference: _____

Requested By (*TMG Contact:*) _____

If you are a new subcontractor, check box ☐

COMPANY INFORMATION

Name of Firm: _____

Street Address: _____

Mailing Address: _____

Phone Number: _____ Website: _____

Principals of Firm:

Name	Title	Email
1.		
2.		
3.		

Years in Business: _____ **Website:** _____

Federal ID#: _____ **D&B#:** _____

Type of Organization (circle one): Corporation / Partnership / Proprietorship / Joint Venture

Type of Company (circle one): Subcontractor / Supplier / Consultant / Engineer / Other Type of Subcontractor (circle one): Union Shop / Merit Shop

Primary Markets Served (circle all that apply): Multi-Family / Office / Healthcare / Industrial / Educational / Hospitality / Religious / Retail / _____

Type/Scopes of Work: _____

State License Numbers: State: _____ License No.: _____
State: _____ License No.: _____
State: _____ License No.: _____

Primary Work Area: New Orleans / Outside New Orleans
If outside of New Orleans, please specify: _____

What is your average job size? _____

Preferred contract amount: $_____ Maximum: $_____

Most of your projects are obtained via: Hard Bid / Negotiated Work (Circle one)

Company Status (Circle one that applies.): MBE / WBE / DBE / SDV / HUBZONE / 8A

Number of Employees: _____

Worker's Compensation Modifier (EMR):_____

***** If the EMR is 1.0 or higher, please attach the three (3) most recent years of OSHA 300 Logs, along with an EMR verification letter from your insurance carrier. *****

OSHA Recordables:_____

Does your company have a written, formal QA/QC program/manual? Yes / No

Do your personnel have TWIC cards? Yes / No

ISNetworld ID No.: _____

Avetta ID No.: _____

DISA Approved: Yes / No

BONDING INFORMATION

Is your company bondable? Yes / No

*****If YES, please attach a letter of bond availability to this prequalification document.*****

If yes, what is your Single Project Limit? _____

Bonding Company name? _____

Has your surety ever finished one of your construction projects? _____

If yes, provide a complete explanation using a separate sheet of paper.

Has your company ever been assessed liquidated damages on a project? _____

If yes, please explain. (Use a separate sheet if necessary.)

_____

_____

_____

_____

Are there any remaining issues or conflicts of interest that would have a material effect on your company, its owners or officers, in their operation, financial structure or ability to perform work for The McDonnel Group? Yes / No

If yes, please explain. _____

_____

Has your firm or any other organization with which your officers or owners were involved during the past (3) three years, ever failed to complete any work awarded or been terminated for cause?

Yes / No If yes, please provide a complete explanation. (Use a separate sheet if necessary).

_____

_____

_____

CURRENT WORK- LOAD

Number of Jobs in Progress: (Please provide your current WIP - Work in Progress Report)

Project Name / Amt. Left to Complete / Projected Completion Date / Contract Amount

_____

_____

BID CONTACT INFORMATION

Contact Name for Bid Solicitation:_____

Email:_____ **Phone:**_____

Specific Sections Normally Bid (List all that apply):

_____

Related Work Which is Typically Excluded from Your Bid:

_____

REFERENCES

You must provide a minimum of three (3) references, preferably general contractors. General Contractor References:

Firm	Representative	Position	Phone	Email

Other References:

Firm	Representative	Position	Phone	Email

LITIGATION

Has your firm or any other organization with which your officers or owners were involved during the past three years, ever been in bankruptcy or a voluntary or involuntary reorganization? Yes / No
If yes, please provide a complete explanation. (Use a separate sheet if necessary).

_____

_____

Has your firm filed any lawsuits or requested arbitration or mediation regarding construction contracts within the last three years? Yes / No
If yes, please provide a complete explanation. (Use a separate sheet if necessary).

_____

_____

Has your company had any active litigation or unsettled claims within the past five years?
Yes / No If yes, please indicate the relationship with parties involved on a prospective TMG project.

_____

_____

Are there any judgments, claims, arbitration proceedings, or suits pending/outstanding against your firm or its officers or principals? Yes / No If yes, please provide complete explanation. (Use a separate sheet if necessary).

_____

_____

FINANCIAL CONTACT INFORMATION

Financial Contact / Title: _____ / _____

Phone: _____ **Email:** _____

SIGNATURE

The information on all pages of this application is accurate and true to the best of my knowledge.

Signed: _____ **Title:** _____ **Date:** _____

THE FOLLOWING INFORMATION IS REQUIRED IF THIS APPLICATION IS FOR CONSIDERATION OF AN IMMEDIATE PROJECT

Provide a resume' for each person who will fill the following roles on this project:

1. Project Executive
2. Principal in Charge
3. Superintendent
4. Project Manager
5. Labor Personnel
6. Foreman

The resume' should include the individual's project experience and tenure with your company.

THE FOLLOWING INFORMATION IS REQUIRED ONLY IF THE CONTRACT AMOUNT IS GREATER THAN $100,000.

This following information should be sent separately to our Controller via the secure email confidential@mcdonnel.com. This information will be kept strictly confidential.

1. A copy of your most recent Internal Income Statement, Balance Sheet and WIP.
2. A copy of your most recent audited / reviewed year-end Financial Statement.
3. A reference letter from your bank, to include the following information:
    a. Date the account was opened.
    b. Average checking account balance for the last twelve (12) months.
    c. Number and dollar amount of any NSF or returned items in the last twelve (12) months.
    d. Statement that accounts are in good standing.

****Please attach your W-9 and a sample Certificate of Insurance when returning the completed application*****